



September Board of Directors Minutes

IndyGo

Sep 22, 2022 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Hydre Abdullah, Bart Brown, Charlie Carlino, Matt Duffy, Inez Evans, Mary Ann Fagan, Adairius Gardner, Greg Hahn, Cheryl Purefoy, Jill Russell

Members Present (Remote):

Brian Clem, Ryan Wilhite

Members Absent:

Richard Wilson, Jr., Lise Pace

Staff Present (Remote):

Brian Atkinson, Justin Burcope, Chauncyia Coleman, Mark Emmons, Greg Garrett, Lesley Gordon, Latosha Higgins, Emily Meaux, Jennifer Pyrz, Cameron Radford, Aaron Vogel

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

 [board cover 2022 Sep22.docx](#)

 [page intentionally left blank.pdf](#)

 [A AGENDA for September 22, 2022 Board Meeting.docx](#)

 [page intentionally left blank.pdf](#)

Chairman Greg Hahn called the meeting to order at 5:00pm. Chief Legal Officer Jill Russell called the roll. 4 members present in person. Treasurer Rick Wilson and Secretary Lise Pace were absent. There was a quorum.

2. Awards and Commendation (Presenters: Inez Evans)

 [A1 Awards & Commendation September.docx](#)

 [A1 Safe Drivers Board Report Sept 2022 \(2\).docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for August 2022. Recognized were safe drivers for August 2022, one Employee with 17 years of safe driving, August Operations Employee of the month, and two new hires.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report September.docx](#)





 [page intentionally left blank.pdf](#)

 [A Service Committee Chair Report September.docx](#)

 [page intentionally left blank.pdf](#)

The reports were read and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)


1. A-1: Consideration and approval of minutes from Board meeting held on August 24, 2022
 [A-1 August Board of Directors - 2023 Budget Final Adoption Minutes.docx](#)
2. A-3: Consideration and approval of RFP 22-04-444, workers compensation & auto/property/bodily injury claims handling (Presenters: Brian Clem)
 [A-3 Board Action Item WC-AL Sept 2022.docx](#)
3. A-4: Consideration and approval for a contract for the Zero Emission Vehicle Transition Plan (ZEVTP) (Presenters: Ryan Wilhite)
 [A-4 ZETP ActionItemContractApproval_962022_v1.docx](#)
4. A-5: Consideration and approval of the purchase of 21 new Genfare fareboxes (Presenters: Jon Mann)
 [A-5 September 2022 Genfare Action Item.docx](#)

Motion:

Approval of Consent Agenda

Motion moved by Hydre Abdullah and motion seconded by Mary Ann Fagan. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Greg Hahn - AYE, Adairius Gardner - AYE; Motion passed 4-0

5. Regular Agenda (Presenters: Greg Hahn)


1. A-2: Consideration and approval of Change Order #1 for IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project (Presenters: Matt Duffy)
 [A-2 Red Line Pvmt Maint Change Order #1.docx](#)

The Board approved the Red Line HMA and PCCP Maintenance project construction contract in March 2022 with Rieth-Riley as the prime contractor; work started in April 2022 and is anticipated to be complete in July 2023. The project includes full-depth and partial-depth asphalt pavement patching along Red Line bus lanes, concrete bus pad replacement at Red Line stations, and installation of rub rail on the Red Line bus station platforms. The locations and level of patching (partial vs. full depth) needed was determined in Fall 2021 and based on a visual assessment of the areas of cracking, potholes, and rutting at that time. This change order is necessary to conduct the additional asphalt patching needed to respond to current pavement and subgrade conditions. Once construction began and the contractor started to excavate the pavement, it became apparent that existing limits of pavement restoration needed to be expanded.

Motion:

Approval of Change Order #1 for IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project

Motion moved by Adairius Gardner and motion seconded by Mary Ann Fagan. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Greg Hahn - AYE, Adairius Gardner - AYE; Motion passed 4-0

2. A-6: Consideration and approval of contract for diesel fuel (Presenters: Cheryl Purefoy)
 [A-6 - Diesel Fuel 9.2022.docx](#)

IPTC's annual fuel consumption is expected to be approximately 1,260,000 in the 2023 fiscal year. IPTC established a list of qualified fuel suppliers that would be able to competitively bid on fuel contracts. Committing now to the fuel buy allows for IPTC to lock in the price of fuel below the current market value. This strategy meets FTA requirements for full and open competition. IPTC agreed to enter into an order commitment with Co-Alliance of 1,260,000 gallons of its diesel fuel consumption through December 31st, 2023, at a contracted price of \$3.0399 per gallon. This requires IPTC to order a minimum of 105,000 gallons per month at this price. If IPTC, requires more fuel above 105,000 gallons in the month, IPTC will request the option to purchase additional diesel fuel at the market rate.

Motion:

Approval of contract for diesel fuel

Motion moved by Mary Ann Fagan and motion seconded by Adairius Gardner. Mary Ann Fagan - AYE, Hydre Abdullah - AYE, Greg Hahn - AYE, Adairius Gardner - AYE; Motion passed 4-0

6. Information Items (Presenters: Greg Hahn)

1. I-1: Receipt of the Finance Report for December 2021 (Presenters: Bart Brown)

 [I-1 August 2022 Financials Summary.docx](#)

 [page intentionally left blank.pdf](#)

 [I-1 Capital Project Spending August 2022 - Final.pdf](#)

The Board heard a financial update for August 2022 from Chief Financial Officer Bart Brown.

2. I-2: CEO Report (Presenters: Inez Evans)

 [I-2 CEO Report.docx](#)

 [page intentionally left blank.pdf](#)

The Board heard an update from President/Chief Executive Officer Inez Evans.

3. I-3: Department Reports

 [I-3a Risk and Safety Aug 2022 Board Report.docx](#)

 [page intentionally left blank.pdf](#)

 [I-3b PLANNING AND CAPITAL PROJECTS REPORT for September 2022.docx](#)

 [I-3c September 2022 Board Report Public Affairs.pdf](#)

 [I-3d AUG OPERATIONS DIV BOARD REPORT -9.2022.docx](#)

 [page intentionally left blank.pdf](#)

 [I-3e Sept 2022 Department of People & Teammate Experience Board Report.docx](#)

 [I-3f Supplier Diversity - August2022.docx](#)

 [page intentionally left blank.pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Department of People and Teammate Experience, and Supplier Diversity.

7. Adjourn (Presenters: Greg Hahn)

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 5:25pm.

Jill D. Russell
Chief Legal Officer